

Stainton Parish Council

Clerk: Christine Davidson clerk@stainton-pc.gov.uk
www.stainton-pc.gov.uk

Minutes of the Annual Parish Council meeting on Monday 7th September 2026 at Stainton Institute

Present: Councillors Geoff Wilson, Hilary Waterhouse, Ryan Whipp – co opted Cllr Derek Lomax

Clerk: Christine Davidson

Janet Battye and Doug Rathbone - District Council

3 Members of the Public

To be presented for acceptance at the Parish Council meeting on Monday 16th November 2026

59.26 APOLOGIES FOR ABSENCE

None received

60.26 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 18th MAY 2026

It was agreed that the minutes of the meeting held on 18th May 2026 were a true record and duly signed by the chairman. July meeting was not quorate and therefore no meeting has been held since May 2026.

61.26 DECLARATION OF INTEREST/DISPENSATION REQUESTS

None

62.26 CO OPTION OF NEW PARISH COUNCILLOR

Mr Derek Lomax introduced himself to the Parish Council. Cllr Waterhouse proposed that Mr Lomax be co-opted onto the Council, and this was unanimously agreed. The Parish Council welcomed Mr Lomax to the Council.

63.26 PUBLIC PARTICIPATION

A member of the public had 2 questions for the Council

- a) update on the possible resurfacing of the road from the A65 to Sedgwick. The Clerk will endeavour to get some more information.
- b) update on the Parish Council planning application response procedure. Clerk explained that there are changes to the planning system coming into force at the end of October. (see Minute number xxxx)

64.26 REPORTS FROM DISTRICT COUNCIL

Cllr Rathbone updated councillors on various District matters, including:

- a) the speed-reduction consultation for the road at Crosscrake School. Councillors asked for the timeline for this new speed limit to be implemented. Cllr Rathbone was unsure, and it was agreed that the Clerk would request the timeline for this project.
- b) The changes to the Planning System – Councillors have an opportunity to join a presentation for Councillors about these changes and links will be sent to each Councillor.
- c) Cllr Wilson asked about when the new recycling bins would be distributed. Cllr Battye understood that they have been ordered and will be available in by new year.

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65.26 POLICY AND GOVERNANCE DOCUMENT UPDATES

The Clerk presented the following updated and new documents for formal adoption by the Parish Council. These documents will be reviewed and updated where necessary in May each year. Other policy documents will be updated in due course

- a) Standing Orders
- b) Financial Regulations
- c) Code of Conduct
- d) Publication Scheme
- e) Retention of Documents Policy
- f) Scheme of Delegation.

Councillors unanimously resolved to adopt the above documents. Adopted documents will be available on the website.

66.26 GENERAL POWER OF COMPETENCE

The Clerk explained the General Power of Competence and confirmed that the Parish Council meets the eligibility criteria. Councillors resolved to adopt the General Power of Competence.

The General Power of Competence allows eligible parish councils to act in any way that an individual may lawfully act, provided it is not prohibited by other legislation. It gives councils greater flexibility to deliver services, support community projects, and undertake activities that benefit the local area without needing specific statutory powers for each action.

This power must be reviewed at the Annual Meeting of the Parish Council each year to confirm that the eligibility criteria continue to be met.

67.26 REVIEW THE PARISH COUNCIL PLANNING APPLICATION RESPONSE PROCEDURE

The Parish Council resolved to review its Planning Application Response procedure at the next meeting, once the new changes to the Planning System have been considered, so that any relevant amendments can be taken into account. It was therefore agreed that this item will be deferred to the November meeting

68.26 HIGHWAYS AND FOOTPATHS

- a) Clerk to obtain an update on any road re surfacing works planned for the Parish
- b) Beckside Walls – is ongoing and will be included in an 'Ongoing Item' heading that will appear on future meeting agendas

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69.26 LAND ASSETS UPDATE

- a) A quote for £750 plus VAT has been obtained from Armitstead Barnett to carry out 'Red Book' valuations on the three plots of land owned by the Parish Council. This valuation is required under Section 127 of the Local Government Act before any land can be sold. Councillors agreed to proceed with the valuation in principle, subject to obtaining a second quote to ensure the price is appropriate.
- b) The Clerk confirmed that the potential purchaser has been informed that valuations are required, and that further contact will be made once these have been completed. A question was raised as to whether the potential purchaser was aware that the land is Common Land. The Clerk will confirm this with him.

70.26 FINANCE

- a) Note bank balances and the Income and Expenditure account:
- | |
|----------------------------|
| £10,194.03 Current Account |
| £ 2,317.37 Deposit Account |
- b) Councillors considered the National Salary Scale increase from NALC and implement the increase from April 2026. Councillors agreed to implement this increase.
- c) Approve schedule of payments for September 2026
- | | |
|--|---------|
| Clerk Salary including increase as above August | £290.97 |
| Clerk Salary September (dated 30 th) | £265.32 |
| Clerks Expenses August and Sept | £79.99 |
| HMRC PAYE | £139.00 |
| Stainton Institute Hire of Hall | £20.00 |
- d) Councillors approved the proposal to move the bank accounts from Barclays to Unity Trust and this would be done in due course.
- e) The Clerk requested that any items to be considered for next year's budget be brought to the November meeting, when the new budget planning process will commence

71.26 CORRESPONDENCE

Note Correspondence received and not included as part of an agenda item.
CALC & WFC updates

72.26 COUNCILLORS' REPORTS AND ITEMS FOR NEXT AGENDA

None

73.26 DATE OF NEXT MEETING

The next Parish Council Meeting will be held on Monday 16TH November 2026 at 7.30pm in the Stainton Institute.

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Chairman:.....

Date.....

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